

## Notice Inviting tender

1.	Heritage Institute of Medical Sciences, Varanasi invites tenders from the competent and eligible parties for Establishing Dialysis unit on revenue sharing model
2.	The contract shall be initially for a period of Five years which may be extended for further five years with mutual consent.
3.	<p><b>Eligibility Criteria:</b></p> <ul style="list-style-type: none"> <li>i. Should be preferably the manufacturer of the Dialysis Machine or Authorized agent of the manufacturer</li> <li>ii. Should have experience of establishing and running this type of facility (minimum five nos.) during the last three years in reputed Govt/Public sector or Private sector hospital.</li> <li>iii. Sound Financial Background</li> </ul>
4.	<p><b>Scope of Work:</b></p> <p><b>A. For the Partner</b></p> <ul style="list-style-type: none"> <li>i. To provide 10 New State of the Art Dialysis Machine with all accessories.</li> <li>ii. To provide water treatment plant for Dialysis.</li> <li>iii. To provide Multi para patient monitor for each bed</li> <li>iv. To provide 10 nos ICU beds for Dialysis unit</li> <li>v. To Provide two nos multi para monitors with Defibrillator.</li> <li>vi. To provide services of qualified Dialysis technicians (Round the clock in three shifts)</li> <li>vii. To provide qualified nurses</li> <li>viii. To provide all the consumables for the process of Dialysis for each patient.</li> </ul> <p><b>B. For the Institute:</b></p> <ul style="list-style-type: none"> <li>i. To provide proper and sufficient space.</li> <li>ii. To provide electricity with Air conditioning facility.</li> <li>iii. To provide water connection</li> <li>iv. To provide Doctors for medical assistance.</li> </ul>
5.	<p>Agency may submit their tenders with following details in part-1 (Technical Bid):-</p> <ul style="list-style-type: none"> <li>i. Certified copies of establishing and operating this system for the last three years by the head of the Institution/Hospital/Dept.</li> <li>ii. Bank statement in support of the financial standing.</li> <li>iii. Attested registration certificate of agency issued by the appropriate authority.</li> <li>iv. Attested copy of registration under EPFO</li> <li>v. Attested copy of registration under ESI</li> <li>vi. Status: whether Proprietor /firm/Company</li> <li>vii. List of Clients.</li> <li>viii. Customer's satisfaction proof.</li> <li>ix. Copy of PAN card &amp; ITR for the last three financial years.</li> <li>x. An undertaking that the agency has not been blacklisted by any Government Deptt./Autonomous Bodies, Universities or any its laboratories as on the date of submission of the bid</li> </ul>
6.	<p>Tender document is to be submitted in two parts comprising Part-1: Technical Bid &amp; Part-II: Price and condition Bid. The Part-1 (technical Bid) should contain the EMD and statement showing compliance with the criteria/detailed technical specifications as per NIT. The Part-II (Price Bid) &amp; condition Bid should contain the rate for each Dialysis along with the share offered to the Institute along with terms and conditions. Both the parts should be properly marked and enclosed in separate sealed envelopes for their proper identification. The envelope superscribed TECHNICAL BID and PRICE and CONDITION BID should again be sealed in a third bigger envelope subscribing the tender No. and "Tender for Outsourcing for establishing dialysis unit on revenue sharing model". The Part-1 (Technical Bid) will be opened in presence of the tenderers or their authorized representatives on the date of tender opening and the part-II (Price and condition Bid) after evaluations of Part-1. The Part-</p>

	Il of only those tenders shall be opened who are found technically competent to carry out the work, for which prior intimation will be given indicating the date and time of bid opening
7.	Tenders along with detailed terms and conditions can be obtained by the tenderers fulfilling the above mentioned conditions on payment of Rs. 2000/- (non refundable/non-transferable) in the form of demand draft drawn in favour of "Heritage Institute of Medical Sciences" payable at Varanasi on all working days from 13/06/2016 to 02/07/2016 between 10:00 Hrs. and 16:00 hrs.
8.	Tenderer may submit their tender in sealed cover superscribed with "Tender for outsourcing of establishing dialysis unit", up to 1430 hrs on 02/07/2016 which will be opened on the same day at 1500 hrs. in the presence of the contractor or their authorized representative, if any
9.	Tenders received after due date/time shall be rejected.
10.	Principal, Heritage Institute of Medical Sciences, reserves the right to accept or reject any or all the offers without assigning any reason.
11.	Canvassing in any form is prohibited and the tenders submitted by the contractor who resort to canvassing is liable for rejection.
12.	The tenderer should quote the minimum rates for each Dialysis. However, these rates will be finalized only after discussions with the institution.
	The tenderer shall also quote the minimum sharing pattern for each dialysis. The sharing ratio should be minimum 40:60 between the institute and the tenderer, anyone quoting higher sharing ratio will be given preference.
13.	Except writing rates and amount, the tenderer should not write any conditions or make any change, additions, alterations and modifications In the printed form of tenders. Tenderer who are desirous to offer rebate, should mention it separately in the covering letter submitted along with the tender.
14.	<p><b>Billing and Payment:</b></p> <ul style="list-style-type: none"> <li>i. Billing of Dialysis will be done at the Hospital registration counters.</li> <li>ii. One copy of the registration and billing receipt will be sent to the Dialysis unit for record and payment purposes.</li> <li>iii. At the end of the Month, the company must submit their total claim along with the copies of bills to the Accounts Dept for the payment of the same.</li> <li>iv. The Accounts Department after verifying the bills with their record will reimburse the payable amount to the provider's account before 15<sup>th</sup> of the next month.</li> </ul>
15.	<p><b>Termination of Contract:</b></p> <ul style="list-style-type: none"> <li>i. The Contracts will be terminated after the end of contract period of five years if there is no renewal of the contract.</li> <li>ii. If the services are not found satisfactory, the institute reserves the right to terminate the contract during the contract period after giving warning and one month notice to the service provider.</li> <li>iii. The Service provider can terminate the contract by giving one month notice if the institute fails to discharge its duties mentioned in the contract or fails to make payments as per the time schedule.</li> </ul>
16.	The company will be responsible for all marketing activity and for promotion of dialysis facility at its own cost
17.	The Principal, Heritage Institute of medical Sciences, Varanasi reserves the right to alter/modify any or all conditions of this tender notice.
19.	All disputes are subject to Varanasi Jurisdiction only.

**Note:**

Tenderers may contact Office of the Principal during all working day between 11 AM to 4.30 PM to clear any doubts.

**Heritage Institute of Medical Sciences  
NH2 Bypass Road, Varanasi – 221311**

**Detailed Status of the Tenderer**

1. Name of the Tenderer .....
2. Address of the Tenderer.....
3. Registration No ..... (Attach Copy)
4. EPF Account No. .... (Attach Copy)
5. ESI registration No. .... (Attach Copy)
6. Service tax registration no. ....
7. Experience (in years) .....
8. Customer satisfaction certificate (Issued by the Dept where the company is rendering services) ..... (Attach Copy)
9. Copy of ITR of last three years ..... (Attach copies)
10. Copy of certificates of establishing similar facilities ..... (Attach copies)

## TERMS AND CONDITIONS

- A. The Heritage institute of Medical Sciences will provide space, Air conditioning facility, and uninterrupted power supply, clinical and medical cover to the unit. The cleaning of the unit and disposal of the waste as per standard practice of hospital. Regular laundry service for the dialysis unit on paid basis.
- B. The company has to provide the following.
  - a. Renovation work inside the area
  - b. Dialysis machine
  - c. Water treatment plant
  - d. Disposal and drug for Heomodialis- like artificial kidney, artificial lines then repairing, washing materials.
  - e. Initially five Heomodialis unit will be installed and subsequently provision of increasing of Heomodialis unit up to 15 (if necessary) will be done by the company.
  - f. Company will also provide managerial expertise in the management of dialysis
  - g. The company will be responsible for all marketing activity and for promotion of dialysis at its own cost
  - h. The company will also develop SOP for the patients on its own cost on the maintenance of the equipment and regular running
  - i. The machine will be exclusively property of the company
  - j. The company will also be responsible for continuous supply of EPO (Erythropoietin)
  - k. Company will also conduct periodical Auditing as directed by nephrologist at its own cost

### Terms & Conditions

1. **Period of Contract-** The contract will be initially for a period of five years which may be extended for five year further with mutual consent
2. **Bank Guarantee-** A bank guarantee of 10% of the total order value should be furnished by the successful bidder from any scheduled bank. The bank Guarantee shall be kept with Principal, Heritage institute of Medical Sciences, Varanasi for a period of two year and shall be released after the successful completion of the contract if not extended further.
3. The offers submitted by downloading from institute website shall be considered valid only when accompanied by a demand draft for Rs. 2000.00 drawn in favour of Heritage institute of Medical Sciences, payable at Varanasi towards the cost of tender documents indicated in the NIT.
4. The cost of tender document is indicated in the NIT.
5. The Principal, Heritage Institute of medical Sciences, Varanasi reserves the right to alter/modify any or all conditions of this tender notice.
6. Any dispute arising out of the proceeding shall be disposed of by the Civil Court, Varanasi.

**Decision of tender** – The decision will be mainly based on rate offered by the company for each dialysis.